



CANADIAN ASSOCIATION  
OF DEFENCE AND SECURITY  
INDUSTRIES

ASSOCIATION DES INDUSTRIES  
CANADIENNES DE DÉFENSE  
ET DE SÉCURITÉ

## JOB OPENING – CORPORATE COMPTROLLER

**Position Title:** Comptroller and VP/Director of Office Environment (Permanent/Full-Time)

**Reports to:** President CADSI

**Website:** [www.defenceandsecurity.ca](http://www.defenceandsecurity.ca)

The Canadian Association of Defence and Security Industries (CADSI) is a not-for-profit business association representing approximately 1,000 member companies who are essential contributors to Canada's national defence and security.

CADSI is seeking to recruit a permanent, full-time, experienced Comptroller to report directly to the President overseeing the financial team. This the incumbent will be responsible for the Corporation's financial accounting, reporting and control framework. The Comptroller will manage financial accounting, reporting and forecasting, and operations functions, including payroll, accounts payable and receivable, cash flow, banking and investments, corporate governance and risk. This individual will have experience and is expected to lead in the presentation of the Association's quarterly and yearly statements to a Board of Directors and its Finance and Audit Committee. This individual will also have a leadership role in in the Corporation's yearly budget process from a strategic perspective and will have ownership for the creation of the yearly budget from a tactical perspective.

The Comptroller is also accountable for the office environment including administration, facility and human resources policies and procedures.

Depending upon experience, the Comptroller may also assume responsibility for Information Management/Information Technologies (IM/IT).

As the ideal candidate, you have a professional accounting designation and possess a record of success providing strategic and business counsel, beyond the lens of finance, at the Executive and Board tables. You are a forward thinker and confident decision-maker who will challenge the status quo by finding creative financial solutions. You possess excellent communication and interpersonal skills, combined with a strong team orientation and professional approach. You will have a university degree in Business Administration, a professional accounting designation (CA, CPA, CMA, CGA) and 10 years in various financial management roles with experience interacting at the Executive and Board levels. Additionally, this individual would possess experience with and success in securing and managing funding sources coming from governmental or key stakeholder partner agencies used in the offset of project costs.

Candidates who are fluently bilingual will be preferenced.

To be considered for this position, please submit your resume and related information no later than close of business 13 May, 2016 to [Ayesha@defenceandsecurity.ca](mailto:Ayesha@defenceandsecurity.ca). Only applicants who are selected for an interview will be contacted.