

EXHIBITOR ORDER FORM

Contact Name: _____

Company: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Facsimile: _____ Email: _____

Event Name: _____

Dates: _____

Booth Number: _____

Payment: Cash

Cheque

Credit Card

Catering Payment Policy

All food and beverage requires full payment one week prior to the start of your event. Credit Cards will be required to cover any on site incidentals. (If you are paying by credit card, fill out the attached credit card authorization form.)

Catering Rules and Regulations

The EY Centre has exclusive food and beverage distribution rights within the EY Centre. Exposition sponsoring organizations and/or exhibitors may distribute sample food and/or beverage upon written request, pending authorization. A Sample Food and/or Beverage Authorization Request can be requested via your Event Coordinator or our Food & Beverage Manager.

Ordering Deadline

All catering orders should be received no later than seven (7) days prior to the start of the show. All food and beverage orders placed on site will be from a reduced menu.

DAY 1

- Morning Delivery (7am - 8am)
- Lunch Time Delivery (11am - 11:30am)
- Afternoon Delivery (1pm - 2pm)
- Evening Delivery (5pm - 6pm)

DAY 2

- Morning Delivery (7am - 8am)
- Lunch Time Delivery (11am - 11:30am)
- Afternoon Delivery (1pm - 2pm)
- Evening Delivery (5pm - 6pm)

BAR LISTING

CASH OR HOST BARS

In the event the net alcohol consumption exceeds \$400 per bartender per 4 hour shift, the bartender(s) labour charge is waived. Otherwise, per Bartender, a minimum of \$160.00 for a 4-hour shift is invoiced, after that a \$30 per hour additional charge. Service charge & taxes are additional.

SPIRITS \$7

Vodka

Rum

Gin

Rye

BEER

Molson Canadian \$6

Coors Light \$6

Creemore Lager \$6

Heineken \$7

4899 Uplands Dr. Ottawa,
Ontario K1V 2N6
Tel: 613-822-8800
Fax: 613-688-4824
catering@eycentre.ca
www.eycentre.ca

WHITE WINES

JACKSON-TRIGGS

Black Reserve Chardonnay, Niagara VQA, 2010 (750ml)

\$32/Bottle

Luminous gold in colour, this wine is beautifully structured and displays alluring aromas of butterscotch, cashew, ripe tropical sweet fruit, vanilla and toasted oak. Accentuated by a rich and creamy butter finish, the vibrant flavours of citrus, apple and pear perfectly integrate with clean refreshing acidity.

WOODBIDGE BY ROBERT MONDAVI

Lightly Oaked Chardonnay, California (750ml)

\$38/Bottle

This light Chardonnay offers a fresh mélange of fruit, floral, and mineral nuances, with a touch of oak aging to enhance the silky texture

RUFFINO LUMINA

Pinot Grigio, Italy (750ml)

\$42/Bottle

Pale green gold colour; mineral, citrus, herbal aromas with soft pineapple notes; dry palate medium-bodied with moderate acidity and citrus, pear and lemon flavours with notes of herb; medium finish

KIM CRAWFORD

Marlborough Sauvignon Blanc, New Zealand (750ml)

\$48/Bottle

A well balanced wine with intense aromas of gooseberry, passion fruit and citrus flavours.

RED WINES

JACKSON-TRIGGS

Black Reserve Cab Franc Cabernet Sauvignon, Niagara VQA (750ml)

\$32/Bottle

A light Cabernet Sauvignon profile, this wine is aromatic, exhibiting a core of ripe plum, blackcurrant and bell pepper. Dark fruit flavours supported by leather tannins and hint of spiced vanilla lead to a rich, extended finish.

MARCUS JAMES MALBEC

Argentina (750ml)

\$34/Bottle

A light Malbec style of wine. Medium deep ruby red; aromas and flavours of plum, ripe black berry, currant, violet, cherry and herb; dry, light bodied, with soft tannins; medium long finish, warm spicy notes; easy drinking style.

BARON PHILIPPE DE ROTHCHILD

Cabernet Sauvignon, France (750ml)

\$38/Bottle

Deep Purple; intense cassis aroma & flavour with herbal notes; Medium-full bodied with firm tannins and raspberry notes in the finish.

WOODBIDGE BY ROBERT MONDAVI

Merlot Private Selection, California (750ml)

\$44/Bottle

Deep garnet red; wild red berry & cassis aroma; fresh fruit flavour, balanced wine, soft tannins, good quality, easy drinking.

ALCOHOL ORDER FORM

BASED ON AVAILABILITY

BEER

TOTAL

_____	Bottle of MOLSON CANADIAN	\$6/Bottle = _____
_____	Bottle of COORS LIGHT	\$6/Bottle = _____
_____	Bottle of CREEMORE LAGER	\$6/Bottle = _____
_____	Bottle of HEINEKEN	\$7/Bottle = _____

WHITE WINES

_____	Bottle of JACKSON-TRIGGS Black Reserve Chardonnay	\$32/Bottle = _____
_____	Bottle of WOODBIDGE BY ROBERT MONDAVI Lightly Oaked Chardonnay,	\$38/Bottle = _____
_____	Bottle of RUFFINO LUMINA Pinot Grigio, Italy	\$42/Bottle = _____
_____	Bottle of KIM CRAWFORD Marlborough Sauvignon Blanc	\$48/Bottle = _____

RED WINES

_____	Bottle of JACKSON-TRIGGS Black Reserve Cab Franc Cabernet Sauvignon	\$32/Bottle = _____
_____	Bottle of MARCUS JAMES MALBEC Argentina	\$34/Bottle = _____
_____	Bottle of BARON PHILIPPE DE ROTHCHILD Cabernet Sauvignon, France	\$38/Bottle = _____
_____	Bottle of WOODBIDGE BY ROBERT MONDAVI Cabernet Sauvignon	\$44/Bottle = _____

GRAND **TOTAL**

Prices do not include
tax or service charge. = _____

FOOD & BEVERAGE ORDER FORM

BEVERAGES	(All Coffee Service includes Creamers, Sugar, Stir Sticks & Cups)	TOTAL
_____ Coffee or Tea SMALL THERMOS (64oz 8 Cups)		\$22.00 = _____
_____ Coffee or Tea LARGE THERMOS (160oz 20 Cups)		\$55.00 = _____
_____ Coffee POD MACHINE RENTAL (includes 12 pods)		\$120.00 = _____
_____ ADDITIONAL PODS		\$20.00/dz = _____
_____ SOFT DRINKS Assorted (355ml - Pepsi Products)		\$2.50 = _____
_____ BY THE CASE		\$48.00 = _____
_____ BOTTLE WATER (591ml - Aquafina)		\$3.00 = _____
_____ BY THE CASE		\$48.00 = _____
_____ DOLE PREMIUM JUICES (Apple, Orange, Cranberry, Strawberry Kiwi)		\$3.00 = _____
_____ BY THE CASE		\$48.00 = _____
ICE DELIVERY _____ 5lb Bag / \$5.00 _____ 25lb Bag / \$25.00		= _____

BAKERY ITEMS

ASSORTED MUFFINS _____ Each \$2.25 _____ Dozen \$25.00	= _____
ASSORTED COOKIES _____ Each \$2.00 _____ Dozen \$16.00	= _____
ASSORTED PASTRIES _____ Each \$2.25 _____ Dozen \$25.00	= _____

SNACK ITEMS

INDIVIDUAL CHIPS _____ Each \$2.00	= _____
CHOCOLATE BARS _____ Each \$2.00	= _____
GRANOLA BARS _____ Each \$2.00	= _____
YOGURT PARFAIT _____ Each \$3.50	= _____

SNACK ITEMS

_____ BUFFALO CHICKEN WRAP (w/ Lays Plain Chips, Canned Pop)	\$9.00 = _____
_____ EY TURKEY FOCOCCIA CLUB (Lays Plain Chips, Canned Pop)	\$10.00 = _____
_____ GRILLED CHICKEN CAESAR (Lays Plain Chips, Canned Pop)	\$10.00 = _____
_____ PERSONAL PIZZA (All dressed, Cheese, Veggie or Combo w/ Canned Pop)	\$15.00 = _____

HOSPITALITY ITEMS All platters come with Disposable Plates, Cutlery and Napkins. Based on 10 person minimum orders.

_____ ASSORTED SANDWICHES (Cajun Chicken, Calssic Egg, Tuna, Smoked Turkey, Ham)	\$6.00 pp = _____
_____ ASSORTED WRAPS (Cajun Chicken, Calssic Egg, Tuna, Smoked Turkey, Ham)	\$6.00 pp = _____
_____ FRUIT PLATTERS	\$4.00 pp = _____
_____ CHIPS & SALSA	\$6.00 pp = _____
_____ SUSHI PLATTERS	\$8.00 pp = _____

GRAND TOTAL

Prices do not include tax or service charge. = _____

FOOD & BEVERAGE

CREDIT CARD AUTHORIZATION FORM

NAME OF EVENT: _____

TOTAL AMOUNT

FOOD & BEVERAGE Order Form Total	=	_____
ALCOHOL ORDER Form Total	+	_____
TOTAL	=	_____
SERVICE CHARGE (15%)	+	_____
SUBTOTAL	=	_____
HST (13%) Of subtotal	+	_____
GRAND TOTAL	=	_____

CANADA

OTHER (USA and International)

I hereby authorize the **EY Centre** to place any charges I incur at the facility to my credit card account. To ensure the proper processing, please mark an **X** in the appropriate box below to indicate where your credit card was issued.

COMPANY NAME

CREDIT CARD NUMBER

EXPIRY DATE

NAME OF THE CARD HOLDER

SIGNATURE OF CREDIT CARD HOLDER

NOTE:

We require a photocopy of both the front and back of the signed credit card to be returned with this form.

